

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 24 JANUARY 2017

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Determination of Exempt Business</u>	<u>The Committee resolved:</u> to consider items 14.2, 14.3, 14.4, 14.5, 14.6 and 14.7 with the press and public excluded.	N/A	N/A
2	<u>Requests for Deputations</u> Deputation request received from Dewi Morgan, Old Aberdeen Community Council to make representation to the Committee regarding item 9.3 – HMO Overprovision.	<u>The Committee resolved:</u> (i) to agree to hear Mr Morgan in relation to item 9.3; (ii) to agree to hear Mr Wilson in relation to item 9.3; (iii) to agree to hear Mr Mclean in relation to item 9.6; (iv) to agree to hear Mr Fryer in relation to item 9.6; (v) to agree to hear Mr Phillip in relation to item 12.7; (vi) to agree to hear the deputations prior to the report; and (vii) to agree to move the reports up on the agenda.	N/A	N/A
3	<u>Minute of Previous Meeting of 1 November 2016</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.	Democratic Services	Emma Parr

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4	<u>Police Scotland North East Division Performance 2016-17 April - September</u>	<u>The Committee resolved:</u> (i) to note the content of the report; and (ii) to note that the Chief Superintendent of Aberdeen City Division intends to invite the Superintendent of C3 Operations to the next meeting of the Committee to provide an update on the control room closure.	Police Scotland	Chief Superintendent Thomson
5	<u>Fire Performance Report</u>	<u>The Committee resolved:</u> (i) to note the content of the report; and (ii) to note the intention to extend the current Local Fire and Rescue Plan for a further 12 months.	Fire Scotland	Mike Dickson
6	<u>Houses in Multiple Occupation - Overprovision</u>	<u>The Committee resolved:</u> (i) to note the high concentration of HMOs within the Froghall, Powis and Sunnybank and Old Aberdeen neighbourhoods; (ii) to note the information provided towards meeting the requirement to complete assessment of the need for housing accommodation and the extent to which HMO accommodation is required to meet that in the city and including the Froghall, Powis, Garthdee, Sunnybank and Old Aberdeen neighbourhoods; (iii) to instruct Officers to consult on the draft HMO overprovision policy at appendix 13, this policy would apply in Froghall, Powis, Garthdee, Sunnybank and Old Aberdeen neighbourhoods. The overprovision threshold applies if	Communities and Housing	Neil Carnegie

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>there is a concentration of HMOs in any one particular Census Output Area within the Froghall, Powis, Garthdee, Sunnybank and Old Aberdeen neighbourhoods in excess of 10% of qualifying residential properties in that neighbourhood; and</p> <p>(iv) to instruct officers to report back to Council in June 2017.</p>		
7	<u>Progress Report for Torry Phase 1 District</u>	<p>The Committee resolved:</p> <p>(i) to approve the further development of the Phase 1 District Heating Network in Torry based on the technical and economic viability assessment presented in the feasibility report attached at Appendix 1 with an estimated capital cost of 9.5m;</p> <p>(ii) to note the decision taken at full Council on 24 October 2016 with regard to Energy from Waste Project budgets and the HEATNET project, and submits the estimated Phase 1 Torry District Heating Network project cost for consideration in the Council's budget process;</p> <p>(iii) to instruct the Interim Director of Communities, Housing and Infrastructure to undertake stakeholder engagement in relation to the Phase 1 Torry District Heating Network utilising the outputs from the feasibility study;</p> <p>(iv) to instruct the Interim Director of Communities, Housing and Infrastructure to proceed to the next stage of appointing a project team,</p>	<p>Land and Property Assets</p> <p>Public Infrastructure and Environment</p>	<p>Mai Muhammad</p> <p>Pete Lawrence</p>

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>developing a business case, procurement strategy and project plan to deliver this project subject to the allocation of the estimated Phase 1 Torry District Heating Network project cost in the Council's Capital Plan; and</p> <p>(v) to instruct the Interim Director of Communities, Housing and Infrastructure to report progress of this project to the next Communities, Housing and Infrastructure committee.</p>		
8	<u>Reduction in Speed Limit A944 to B9119 from 50mph to 40mph (Stage 3 Public Advert)</u>	<p><u>The Committee resolved:</u></p> <p>(i) to overrule the objections for the reasons in the report and instruct officers to make the traffic orders as originally envisaged; and</p> <p>(ii) to instruct officers to ensure adequate publicity regarding the speed limit changes.</p>	Public Infrastructure and Environment	Graeme McKenzie
9	<u>Committee Business Statement and Annual Reports</u>	<p><u>The Committee resolved:</u></p> <p>(i) to remove items 12 –New Homes; and</p> <p>(ii) to otherwise note the updates provided.</p>	Democratic Services	Emma Parr
10	<u>Motions List</u>	<p><u>The Committee resolved:</u></p> <p>(i) to remove motion 4; and</p> <p>(ii) to otherwise note the updates provided.</p>	Democratic Services	Emma Parr
11	<p><u>Motion by Councillor Stewart</u></p> <p>"To instruct the Director of Communities, Housing and Infrastructure to bring a report to the next meeting of Communities, Housing and Infrastructure,</p>	<p><u>The Committee resolved:</u></p> <p>to instruct the Director of Communities, Housing and Infrastructure to bring a report to the next meeting of Communities, Housing and Infrastructure, (i) on the need to publicise information regarding the Council Scheme for</p>	Communities and Housing	Neil Carnegie

	Item Title	Committee Decision	Services Required to take action	Officer to Action
	(i) on the need to publicise information regarding the Council Scheme for making compensation claims against the Council relating to Council Housing Property so as to inform the public and key stakeholders as to the appropriate processes for this scheme, and (ii) on the need to publicise the Council housing tenants household insurance scheme to council house tenants.”	making compensation claims against the Council relating to Council Housing Property so as to inform the public and key stakeholders as to the appropriate processes for this scheme, and (ii) on the need to publicise the Council housing tenants household insurance scheme to council house tenants.		
12	<p><u>Motion by Councillor Stewart</u></p> <p>To instruct the Director of Communities, Housing and Infrastructure to bring a report to the next meeting of Communities, Housing and Infrastructure on the proposition that where there are unreasonable delays in Capital Programmes of Works attributed to the Contractor, that (i) Council tenants and other affected householders should receive an appropriate payment payable by the contractor (to be provided for in the contract between the council and the contractor) to cover their reasonable losses and/or (ii) other methods of recompense should be made available. The report will also look at best practice adopted in this area by other Scottish local authorities.</p>	<p><u>The Committee resolved:</u></p> <p>to instruct the Director of Communities, Housing and Infrastructure to bring a report to the June meeting of Finance, Policy and Resources on the proposition that where there are unreasonable delays in Capital Programmes of Works attributed to the Contractor, that (i) Council tenants and other affected householders should receive an appropriate payment payable by the contractor (to be provided for in the contract between the council and the contractor) to cover their reasonable losses and/or (ii) other methods of recompense should be made available. The report will also look at best practice adopted in this area by other Scottish local authorities.</p>	<p>Communities and Housing</p> <p>Democratic Services</p>	<p>Neil Carnegie</p> <p>Mark Masson (for info)</p>
13	<p><u>Referral from Planning Development Management Committee - 8 December 2016 - redevelopment brief attached</u></p>	<p><u>The Committee resolved:</u></p> <p>to refer to the budget process to be considered for Council Housing.</p>	<p>Planning and Sustainable Development</p>	<p>Alison Hope</p>

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	<p style="text-align: center;">PLANNING DEVELOPMENT MANAGEMENT COMMITTEE 8 DECEMBER 2016</p> <p><u>REMIT</u></p> <p>ST PETER'S NURSERY SITE REDEVELOPMENT BRIEF – CHI/16/255</p> <p>1. The Committee had before it a report by the Director of Communities, Housing and Infrastructure, which sought approval for the St Peter's Nursery Site Redevelopment Brief to be adopted as non-statutory planning guidance.</p> <p>The report recommended:- that the Committee –</p> <p>(a) note the results of the four week consultation period; and</p> <p>(b) adopt the St Peter's Nursery Site Redevelopment Brief as non-statutory planning guidance.</p> <p><u>The Committee resolved:-</u></p> <p>(i) to request that the report be submitted to the relevant committee for consideration regarding the potential use of the site for local authority affordable housing; and</p> <p>(ii) to otherwise approve the recommendations contained within the report.</p>			

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14	<u>2016/17 Trading Services Budget Monitoring</u>	<u>The Committee resolved:</u> (i) to note the content of the report; and (ii) to instruct officers to report the year end position to the appropriate committee.	Finance	Helen Sherrit
15	<u>2016/17 General Fund Revenue and Capital Budget Monitoring</u>	<u>The Committee resolved:</u> (i) to instruct officers to bring an interim report back to the May meeting of Communities, Housing and Infrastructure on the Homeless / Housing Support Services; (ii) to instruct officers to provide an update to Councillor Delaney on the Neighbourhood Planning forecast underspend; (iii) to instruct officers to provide an update to Councillor Hutchison on the Access from the North/ Third Don Crossing figures; (iv) to instruct officers to provide an update to Councillor Copland in relation to the City Broadband figures; (v) to instruct officers to provide more specific details in future reports under the narrative when discussing overspend and underspend such as project names.	Communities and Housing Finance Finance Finance Finance	Kate Macdonald Helen Sherrit Helen Sherrit Helen Sherrit Helen Sherrit
16	<u>2016/17 Housing Revenue Account</u>	<u>The Committee resolved:</u> (i) to note the financial information contained within the report; (ii) to instruct the Head of Finance continues to update the Committee in consultation with the Director for Communities, Housing and	Finance	Helen Sherrit

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		Infrastructure on the outturn position for 2016/17; and (iii) to approve the virements outlined in Appendix 4.		
17	<u>HMO License Fees</u>	<u>The Committee resolved:</u> to maintain the current HMO application fees as set out in the report.	Communities and Housing	Andy Pitblado
18	<u>CHI Performance Report</u>	<u>The Committee resolved:</u> to note the content of the report.	Directorate Support	Louise Fox
19	<u>Communities Housing and Infrastructure Committee 5 year legacy report</u>	<u>The Committee resolved:</u> to note the work of the Directorate and to thank officers for their hard work.	Directorate Support	Louise Fox
20	<u>Tenants Household Contents Insurance Scheme Funding</u>	<u>The Committee resolved:</u> (i) to authorise the initiation of a tender process for the procurement of a contract for the 'Pay As You Go' Home Contents Insurance Scheme; (ii) to approve the award of a contract to the successful Tenderer for a period of three years, with an option to extend for a further period of two years thereafter; and (iii) to approve the expenditure as detailed in the report, noting that it shall be cost-neutral to the Council and fully paid for by tenants.	Communities and Housing	Steven Kerr
21	<u>Shaping Middlefield Triangle Site</u>	<u>The Committee resolved:</u> (i) to approve options 4 and 5 as the preferred options for site	Communities and Housing	Martin Smith / Kay Diack

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		<ul style="list-style-type: none"> (ii) redevelopment; to instruct officers to develop a detailed business case working in collaboration with the local community and report back to August Committee cycle; and (iii) to instruct the Interim Director for Communities, Housing and Infrastructure to further engage Scottish Government Ministers, requesting appropriate assistance, including financial support, to support redevelopment of the Triangle Site in support of regenerating Middlefield. 	Directorate	Bernadette Marjoram
22	<u>Aberdeen Local Development Plan 2017 - Development Plan Scheme</u>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to approve the adoption of the Aberdeen Local Development Plan 2017 – Development Plan Scheme, its publication (including electronically) and sending it to Scottish Ministers; and (ii) to send it to, or inform the key agencies and consultees listed in Appendix 1 of the report as well as placing a copy in each public library. 	Planning and Sustainable Development	Sandra Ng'ambwa
23	<u>Protective Services Food and Feed Regulatory Service Plan 2017/18</u>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to approve in principle the maintenance and development of food and feed regulatory services necessary to satisfy the requirements of the Food Standards Agency's Framework Agreement; and (ii) to approve the Protective Services Food and Feed regulatory Service 	Protective Services	Andrea Carson

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		<p>international trade and partnerships and funding priorities for 2017-18. This report will include an update on the Brexit-related reviews of overseas trade development and external funding requested by the Council at its meeting on 14th December 2016; and</p> <p>(vi) to instruct officers to provide a Bulletin report on each activity alongside the Elected Members Overseas Travel Bulletin submitted to each meeting of Council.</p>		
26	<u>Roads Asset Management Plan Update</u>	<p>The Committee resolved:</p> <p>(i) to approve the Roads Asset Management Plan;</p> <p>(ii) to agree to its continuing development as the basis for the stewardship of the Roads assets;</p> <p>(iii) to approve the continuing participation in a nationwide project to continue the development and implementation of such plans; and</p> <p>(iv) to note the financial implications of the Plan.</p>	Public Infrastructure and Environment	Angus MacIver
27	<u>Roads and Transport Related Capital Budget Programme 2016-17</u>	<p>The Committee resolved:</p> <p>(i) to approve the schemes listed in the Appendices as the detailed proposals for expenditure within budget heading subject to the final approval of the Revenue and Capital budget by the Council;</p> <p>(ii) to instruct appropriate officials to implement the detailed programme; and</p>	Public Infrastructure and Environment	Mike Cheyne

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		<p>(iii) (a) instructs the Head of Public Infrastructure and Environment and the Roads Infrastructure Manager, in consultation with the Head of Commercial and Procurement Services, to carry out the proposed procurement exercises in relation to the various works requirements detailed in part 5 and the appendices to this report; and</p> <p>(b) approves the total estimated expenditure in relation to each of the proposed procurement exercises regarding the various works requirements, as detailed in part 5 and the appendices to this report, without the need for separate Committee approval of each requirement.</p>		
28	<u>Aberdeen Active Travel Action Plan</u>	<p><u>The Committee resolved:</u></p> <p>(i) to adopt the finalised Aberdeen Active Travel Action Plan;</p> <p>(ii) to agree that the pedestrian and cycle network priorities identified in the Action Plan are the Council's official priorities for active travel infrastructure over the next four years;</p> <p>(iii) to agree that the remainder of the funds within the Active Travel Action Plan Non-Housing Capital Programme (NHCP) budget be geared towards delivering these priorities; and</p> <p>(iv) to change the references to 'Abellio' to 'Train Operating company'.</p>	Planning and Sustainable Development	Will Hekelaar

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29	<u>External Funding for Transport Projects and 2017/18 Bus Lane Enforcement (BLE) Programme</u>	<p><u>The Committee resolved:</u></p> <p>In relation to Community Links PLUS -</p> <ul style="list-style-type: none"> (i) to note that Aberdeen City Council has submitted an application to the Community Links PLUS design competition and is one of 10 shortlisted entrants to proceed to Stage 2 of the competition; (ii) to approve Aberdeen City Council's participation in Community Links PLUS, formally endorse the project to improve active travel connections between Westhill and Aberdeen and agree to the concept that any scheme ultimately realised will incorporate an element of roadspace reallocation in favour of walking and cycling; (iii) to approve expenditure of the £10,000 grant awarded by Sustrans Scotland to further develop proposals for submission to Stage 2; and (iv) should the Council be successful in proceeding beyond Stage 2, approve the expenditure of up to £50,000 in grant funding to further develop proposals for submission to Stage 3. <p>In relation to Community Links Fund 2016/17 and 2017/18 -</p> <ul style="list-style-type: none"> (v) to note the award from Sustrans Scotland for improvements to pedestrian and cycle facilities on Dyce Drive and approve the expenditure of approximately £285,071 in grant funding; (vi) to note the award from Sustrans 	Planning and Sustainable Development	Will Hekelaar

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>Scotland for the implementation of a pedestrian and cycle link from Grandholm Drive to Balgownie Drive and approve the expenditure of £150,000 in grant funding;</p> <p>(vii) to note the award from Sustrans Scotland to Aberdeen Harbour Board to enable an enhanced National Cycle Network Route 1 facility to be provided as part of the Nigg Bay development; and</p> <p>(viii) to authorise officers to submit a series of applications to the 2017/18 Community Links fund, based on the short-term priorities identified in the Aberdeen Active Travel Action Plan, authorise the expenditure of any grant funding successfully obtained from 1st April 2017 and instruct officers to report back to this Committee in May 2017 (via the Strategic and Local Transport Projects Update bulletin) with details of the full 2017/18 Community Links programme in Aberdeen.</p> <p>In relation to Nestrans Capital and Revenue Programmes 2017/18 -</p> <p>(viii) to authorise officers to submit applications to the 2017/18 Nestrans capital and revenue programmes to deliver a series of transport projects in Aberdeen and, subject to the final programme being approved by the Nestrans Board, authorise expenditure of any funds successfully obtained by</p>		

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		<p>(x) the Council from 1st April 2017; and to instruct officers to report back to this Committee in May 2017 (via the Strategic and Local Transport Projects Update bulletin) with full details of the Nestrans Capital and Revenue programmes of expenditure In Aberdeen in 2017/18.</p> <p>In relation to Smarter Choices Smarter Places (SCSP)</p> <p>(xi) to authorise officers to submit a proposed SCSP programme for 2017/18 to Paths for All for consideration; and</p> <p>(xii) to authorise expenditure of any funds successfully obtained from 1st April 2017 and instruct officers to report back to this Committee in May 2017 (via the Strategic and Local Transport Projects Update bulletin) with full details of the proposed SCSP programme in Aberdeen City in 2017/18.</p> <p>In relation to Cycling Development Officer Fund</p> <p>(xiii) to approve the expenditure of approximately £50,000 available to the Council from the Nestrans / Sustrans Cycling Development Officer Fund during 2017/18 and keep this Committee up to date with progress of expenditure via the regular Strategic and Local Transportation Projects Update Bulletin.</p>		

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		<p>In relation to Cycle Friendly Employer Workplace Grants Fund 2016/17 (xvi) to note the submission made to Cycling Scotland's Cycle Friendly Employer Workplace Grants Fund 2016/17 and approve the expenditure of any funds successfully obtained.</p> <p>In relation to Bus Lane Enforcement (BLE) (xv) to authorise officers in the Transport Strategy and Programmes team to finalise a prioritised list of projects seeking funding from the remaining net surplus BLE money in 2017/18 and instruct officers to submit this to the May 2017 meeting of this Committee for approval by Members.</p>		
30	<u>Supported Bus Services</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the retention of the service 15a, evening supported bus service between Craigiebuckler/Airyhall and City, for a further 12 months, subject to the budget process;</p> <p>(ii) to approve the termination of the service 95, three times daily supported bus services between Peterculter and Garthdee at the end of the financial year 2016/17 and instruct officers to allocate additional Community Transport resources in the area to meet the service demand;</p> <p>(iii) to request officers to further report on options of reallocating the savings from termination of the service 95,</p>	Planning and Sustainable Development	Chris Cormack

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		<p>towards other potential routes with an identified social need, such as; Dubford, Leggart, Kingswells, Torry and Kincorth to Cove;</p> <p>(iv) to request officers to look into the waiting times of the 15a at Craigiebuckler; and</p> <p>(v) confirm the age demographic using the bus routes.</p>		
31	<u>101 Caiesdykes Road - Appeal against footway crossing</u>	<p>The Committee resolved: to reject the appeal for a footway crossing at 101 Caiesdykes Road as it does not meet the standards set in the Council's approved policy.</p>	Public Infrastructure and Environment	Iain Fitzpatrick
32	<u>Various Small Scale Traffic Management and Development Associated Proposals (Stage 1 New Works)</u>	<p>The Committee resolved:</p> <p>(i) to approve the proposals in principle;</p> <p>(ii) to instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee;</p> <p>(iii) in relation to 'Grampian Place / Oscar Road / North Grampian Circle, Torry – Proposed lengths of prohibition of waiting at any time' - to instruct officers to carry out an informal consultation with the residents of Grampian Place on the possible introduction of single or double yellow lines in association with the initial statutory process. This should be reported back to the committee prior to</p>	Public Infrastructure and Environment	James Watt

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>the commencement of the formal public consultation; and</p> <p>(iv) to instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking bays and report back to a future meeting of this Committee .</p>		
33	<p><u>Various Small Scale Traffic Management and Development Associated Proposals (Stage 3 - Public Advert)</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the nineteen traffic orders that did not attract any objections or comments, and that all orders be made and implemented accordingly;</p> <p>(ii) in relation to the 'The Aberdeen City Council (Kepplehills Drive, Aberdeen) (Prohibition of Waiting) Order 201(X) overrule the objections received and instruct officers to make the order as originally envisaged;</p> <p>(iii) in relation to the 'The Aberdeen City Council (Ruthrieston Place, Aberdeen) (Prohibition of Waiting) Order 201(X) proceed with an amended order;</p> <p>(iv) in relation to the 'The Aberdeen City Council (Greenbrae Crescent), Aberdeen) (Prohibition of Waiting) Oorder 201(X) overrule the objections received and instruct officers to make the order as originally envisaged;</p> <p>(v) in relation to the 'The Aberdeen City Council (Wingate Road, Aberdeen) (Prohibition of Waiting) Order 201(X) overrule the objections received and instruct officers to make the order as</p>	Public Infrastructure and Environment	Iain Fitzpatrick

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		(vi) originally envisaged; and in relation to the 'The Aberdeen City Council (Central Aberdeen) (Motorcycle Parking Bays) (Amendment) Order 201(X) proceed with an amended order.		
34	<u>Access from the South - Bridge of Dee Study - STAG Part 2 Appraisal</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the findings and outcomes of the Bridge of Dee Scottish Transport Appraisal Guidance (STAG) Part 2 Appraisal and approve the publication of a final version on the Council website;</p> <p>(ii) to agree that a review of the concepts under consideration should commence no sooner than a period of 6 months after the opening of the Aberdeen Western Peripheral Route to enable any changes in traffic patterns to be accurately assessed;</p> <p>(iii) to agree that the indicative costs of the options are brought up to date and presented at the Council Budget meeting of 22 February 2017;</p> <p>(iv) to agree that engagement continues with key stakeholders as appropriate including Aberdeenshire Council, NESTRANS and Historic Environment Scotland; and</p> <p>(v) to instruct officers to work up proposals for a four lane bridge subject to it being included in the budget process.</p>	<p>Planning and Sustainable Development</p> <p>Democratic Services</p>	<p>Ken Neil</p> <p>Martyn Orchard (for info)</p>

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35	<u>City Play Areas</u>	<u>The Committee resolved:</u> (i) to acknowledge the success of the 2016/17 refurbishment; (ii) to agree that the Service should continue the rolling programme of play area refurbishment for 2017/18 as proposed in the report, subject to the necessary funding being in place; and (iii) to approve the use of the ESPO Framework 115 'Playground Equipment – Outdoor' or Scotland Excel Contract 0215 'Outdoor Play Equipment' as part of the 2017/18 procurement process.	Public Infrastructure and Environment	Steven Shaw
36	<u>Public Mortuary - Status Report</u>	<u>The Committee resolved:</u> (i) to note the content of the report; (ii) to request that once information is available, a further report be submitted on the scope of the national review of mortuaries and on completion of any subsequent audit of the city mortuary; (iii) to request that on completion of discussions with partners, a further report be submitted with a business case for a new mortuary facility; and (iv) to refer this report to the Audit, Risk and Scrutiny Committee for information.	Protective Services	Carole Jackson
37	<u>Procurement of Housing Consultancy services</u>	<u>The Committee resolved:</u> (i) to instruct the Director of Housing, Communities and Infrastructure to procure the services of a Housing Consultant for a period of 5 years to be procured in accordance with the ACC	Land and Property Assets	Ian Perry

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		<p>Procurement Regulations and applicable legislation;</p> <p>(ii) to approve the total estimated expenditure as detailed in this report; and</p> <p>(iii) to instruct the Director of Communities, Housing and Infrastructure to make future funding available within the Housing Revenue Account budget to cover the cost of the provision of the housing consultancy service.</p>		
38	<u>Housing Support Commissioning - Sheltered Housing</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the Commissioning Plan for Housing Support for RSL Sheltered Housing Tenants and approve the aggregate expenditure on the procurement of such services from January 2018 for three years at an estimated value contained in the report, with the option for the Council to extend the services for two further consecutive periods of 12 months;</p> <p>(ii) to approve the extension of, and the expenditure for, the following contracts from 1st April 2017 until 31st January 2018: Castlehill Sheltered Housing; Hanover Sheltered Housing; Sanctuary Sheltered Housing and VSA Sheltered Housing; and</p> <p>(iii) to approve plans for the procurement of replacement refuge facilities and services for women suffering domestic abuse until March 31st 2020 and approve expenditure as detailed in the report.</p>	Communities and Housing	Chris Parker / Graeme Gardner

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39	<u>Procurement for Delivery of Insulation Works</u>	<u>The Committee resolved:</u> to approve to proceed with a procurement to appoint a contractor to carry out the insulation works and approval of the estimated expenditure as detailed in the exempt report.	Land and Property	Kevin Christie
40	<u>Roads and Transport Related Capital Budget Programme 2016-17</u>	<u>The Committee resolved:</u> this report was approved at item 12.2.	N/A	N/A
41	<u>Fleet Capital Programme Spend</u>	<u>The Committee resolved:</u> (i) to note the contents of the report including Appendices A to H; (ii) to approves the capital spend for the remainder of the 2016/17 financial year and for 2017/18 for future Fleet Replacement, as detailed in section 5.3; (iii) to instruct officers of Public Infrastructure and Environment (Fleet Services), following consultation with Commercial and Procurement Services, to carry out a procurement exercise to appoint a provider of tyre management services for all of the Council's fleet vehicles and plant types for a 3 year period, as detailed in sub section 5.3.1, and approves the total estimated expenditure as detailed in this report; (iv) to instruct officers of Public Infrastructure and Environment (Fleet Services), following consultation with Commercial and Procurement Services, to carry out a procurement	Public Infrastructure and Environment	William Whyte

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		<p>exercise to trial a telematics system for 6 months to assess vehicle utilisation of the part of the fleet operating in Building Services, as detailed in sub section 5.3.2 and approves the total estimated expenditure as detailed in this report;</p> <p>(v) to instruct officers of Public Infrastructure and Environment (Fleet Services), following consultation with Commercial and Procurement Services, to carry out a procurement exercise to introduce a fuel bunkering system and fuel management system at two council locations, as detailed in sub section 5.3.3, and approves the total estimated expenditure as detailed in this report;</p> <p>(vi) to instruct officers of Public Infrastructure and Environment (Fleet Services), following consultation with Commercial and Procurement Services, to carry out a procurement exercise for a new Fleet Management system in order to progress efficiencies within the workshop, as detailed in sub section 5.3.4, and approves the total estimated expenditure as detailed in this report;</p> <p>(vii) to instruct officers of Public Infrastructure and Environment (Fleet Services), to approve working with the Partnerships and Funding team in developing a Fuel Cell Joint Undertaking (FCHJU) demonstration project for Hydrogen fuel Cell Refuse</p>		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>Collection Trucks as detailed in sub section 5.3.5;</p> <p>(viii) to approve working with the “Partnerships and Funding team” to look at introducing more Hydrogen vehicles into the fleet;</p> <p>(ix) to approve for two Officers (Fleet and Partnerships Teams) travel to the EU for a project development meeting on a H2 refuse collection vehicles demonstration project in 2017;</p> <p>(x) to approve the permanent gifting of a model steam train and trailer to the Grampian Transport Museum Trust. 5.3.6; and</p> <p>(xi) to instruct the Fleet Manager to report back to future meetings of the committee as required in relation to progress and performance against recommendations ii) to viii).</p>		
42	<u>Environmental Spend</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the expenditure as detailed in the report, for a maximum of 3 years, subject to the budget process, to procure a relevant street weed spraying contract;</p> <p>(ii) to approve the expenditure as detailed in the report, for a maximum of 3 years, subject to the budget process, to procure Aberdeen’s plants, flowers and trees for parks and greenspace;</p> <p>(iii) to approve the expenditure as detailed in the report, for a maximum of 3 years, subject to the budget process, to procure materials and services</p>	Public Infrastructure and Environment	Steven Shaw

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>relating to paths, bins and infrastructure works;</p> <p>(iv) to approve the expenditure as detailed in the report, for a maximum of 3 years, subject to the budget process, to procure materials and services relating to Aberdeen's play areas;</p> <p>(v) to approve the expenditure as detailed in the report, for a maximum of 3 years, subject to the budget process, to procure small plant and equipment relevant to Environmental Services;</p> <p>(vi) to approve the expenditure as detailed in the report, for a maximum of 3 years, to procure a deep clean of the city centre as part of the City Centre Masterplan works;</p> <p>(vii) to approve the expenditure as detailed in the report for the purchase or lease (whichever was best value for Council) of two pavement scrubber machines to prevent a build-up of grime/staining on walked on surfaces as part of the City Centre Masterplan works;</p> <p>(viii) to approve the expenditure as detailed in the report for the purchase of four additional applied sweepers or equivalent to improve city centre sweeping regimes as part of the City Centre Masterplan works; and</p> <p>(ix) to agree that the combined expenditure of items vi, vii & viii be taken from the City Centre Masterplan budget as agreed at the Council's Finance, Policy and Resources Committee of 7 June 2016.</p>		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
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If you require any further information about this decision sheet, please contact Emma Parr, tel 01224 522607 or email emparr@aberdeencity.gov.uk